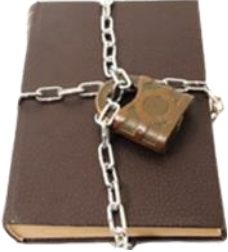


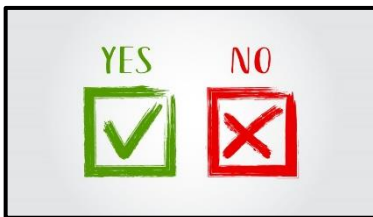
Keeping what you say private:



When you talk to us, we will **not** tell other people what you have said. We will keep it **private**.



Sometimes we may think it is a good idea to talk to other people about what you tell us, like your parents, teachers or doctors.

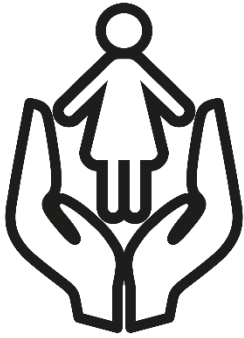


We will always ask you if this is ok first. You can say **yes or no**.

There are a few times when we will **have to tell someone** else what you said:



- We sometimes tell our **managers** so they can check that we are doing a good job.
- We will write information about our meetings on our **computers**.
Only people we work with will see this information.



We will also **have** to tell someone if we are worried that **someone is being hurt or might be hurt.**

If this happens, then we will talk to you about it **first.**

Providing Information, Advice and Support for Children & Young People with Special Educational Needs and/or Disability (SEND) and Parents/Carers of Children with SEND who live in Bournemouth, Christchurch and Poole

Office:

01202 451970 (if you're living in Bournemouth and Christchurch area)

01202 261933 (if you're living in Poole area)

Email: sendiass@bcpcouncil.gov.uk